

## **WAGS Privacy Policy**

The Western Australian Genealogical Society Inc. incorporated in Western Australia and operating as FamilyHistoryWA (FHWA) is a not for profit organisation established in 1979 and operated by an elected Management Committee on behalf of its membership.

### **Personal data**

FHWA provide a range of services related to genealogy for its members and family historians in general. As part of its business, WAGS collects a range of personal data for and on behalf of its members for the purposes of family history research.

Whether joining FHWA via a manual membership registration, or registering electronically via the FHWA website, members are required to submit some personal information. This information is retained by FHWA, and is used for the purpose of providing members with various services associated with membership of WAGS. You can amend you own personal information at any time by logging in and updating the information in your profile.

FHWA, its Committee and any employee or volunteer working on behalf of FHWA will not knowingly pass on any private information about clients collected for the administration of FHWA business, whether members or registered visitors.

FHWA, its Committee and any employee or volunteer working on behalf of WAGS will not knowingly pass on any information, collected in the course of family history research and publishing, to a third party without the knowledge of the primary client.

FHWA, its Committee and any employee or volunteer working on behalf of WAGS will not knowingly pass on any personal information collected from Internet submissions without the consent and knowledge of the subscriber.

**Financial details**

FHWA does not collect nor retain financial information as a result of members paying online, or by manual means, such as bank details or credit card numbers. Online financial transaction records are not retained by FHWA, or the FHWA website, other than a record of the date and amount paid.

**Your information**

Members and registered users will be provided with a copy of details of their own personal information held by FHWA, upon request.

**Data submissions and spam**

Please note that neither FHWA, its Committee and its employees, volunteers or contractors can prevent the harvesting of data displayed on the FHWA web site by third parties. This includes email addresses and names of people. Although FHWA employs various methods of reducing the risk of wholesale harvesting of email addresses, technology in this area is rapidly changing, and FHWA cannot, and does not, guarantee that email addresses will not be harvested from the FHWA web site.

Therefore any FHWA Member or member of the public who submits data to FHWA for inclusion in the FHWA website, do so at their own risk. FHWA recommends that submitters of data to the FHWA website ensure that they maintain their own SPAM and Phishing filters on their personal email programs. FHWA does not take any responsibility for anyone receiving SPAM, Phishing or other unsolicited mail or email as a result of information published on the WAGS web site.

Research material, the result of indexing and research by the Society and others, displayed on the FHWA website will be displayed in a manner that makes the wholesale collection of this data difficult.

## **Cookies**

FHWA, in conjunction with others, operates a number of web pages and websites for the promotion of FHWA and family history in general.

The FHWA websites use cookies for gathering data on the users visiting the WAGS websites. Information collected by the use of cookies is restricted to a users IP address, the place of origin, duration of the visit, and pages viewed whilst using the WAGS website. Cookies do not collect any personal information about users.

Subscribers to these sites are advised that no 'cookies' or other unseen records are maintained by FHWA.

Cookies are required to allow you to take advantage of some of the essential features of the FHWA website, we therefore recommend you leave them turned on while visiting the FHWA website.

By using the FHWA website you are agreeing to the use of cookies as described.

## **Third Party Cookies**

FHWA provides links to third parties, such as social media sites Facebook and Twitter, and other websites via our genealogy links. The 'social media buttons' on our Website enable you to share or bookmark the web pages. Be aware that there are cookies in these third party sites internet tools which we may use to enhance our website. Third party websites have their own privacy policies, including the use of cookies, and we recommend that you read these policies.

Most browsers have information within their help menu which will tell you how to prevent the

browser from accepting or receiving cookies, and how to disable cookies.

There are various websites which provide information about cookies and how to turn them off, a search via one of the search engines will provide you with a list of such sites.

## **Google Analytics**

FHWA website uses Google analytics to gather general information about site visitors. Data is aggregated to provide statistical information about our visitors and includes information such as the IP address of the visitor, country, city, operating system, browser type, frequency and duration of visits; no personal information is gathered.

## **Privacy Laws**

It should be noted that under the provisions of the current Australian legislation, privacy laws only apply to living persons.

## **FHWA Privacy Policy Changes**

Please note that the FHWA privacy policy is subject to change without notice.